

MYOKARDIA RECRUITMENT NOTICE: PROCESSING OF PERSONAL DATA

1. Contact details

Your personal data is collected by MyoKardia, Inc. and MyoKardia Netherlands B.V. ("we"/"us"/"our"). You can contact us via email at privacy@myokardia.com or by telephone at +1 (650) 741 0900. If you have any questions or complaints in relation to the use of your personal data or this Recruitment Notice, you can contact our Data Protection Officer ("DPO") at dpo@myokardia.com.

2. Personal data Collected

We collect the personal data below about you during the recruitment process. If you fail to provide certain personal data when requested, we will not be able to progress your application.

- **Personal data provided in your curriculum vitae, application form, covering letter and during the interview process including:** your name, date of birth, age, gender, home address, personal e-mail address, education, qualification and work experience details, pay slip and references.
- **Personal data collected or created by us during the recruitment process including:** interview notes and correspondence between us.

3. Sources of personal data

This personal data is either (a) provided by you; (b) obtained from third parties through the application and recruitment process; or (c) created by us in the course of the recruitment process. In particular, personal data may be obtained from the following third parties: local recruiting firms (named Korn Ferry and InnSense B.V) and a service provider (named Advance Reporting) that conducts background checks.

4. Why we use your personal data and what is the legal basis for using your personal data

We use your personal data to progress the recruitment process, assess and make a decision about your suitability for a role, to communicate with you and to carry out reference checks. We will also use your personal data to comply with legal and regulatory requirements.

We will use the personal data collected from you because: (1) it is necessary for us to do so before entering into a contract with you; (2) we need to process your personal data to comply with a legal or regulatory obligation; or (3) because we or a third party have a legitimate interest to: (a) ensure the effective administration and management of the recruitment process; (b) ensure we hire a suitable individual for a role; (c) deal with disputes and accidents and take legal or other professional advice; and (d) ascertain your fitness to work.

Please find below an overview of each of the purposes and the legal basis relied upon.

Purpose	Legal Basis
Progress the recruitment process	Legitimate interest, namely to ensure the effective administration and management of the recruitment process
Assess and decide your suitability for a role	Legitimate interest, namely to ensure we hire a suitable individual for a role

Cary out reference checks	Legitimate interest, namely ascertain your fitness to work
Legal disputes	Legitimate interest, namely to deal with disputes and accidents and take legal or other professional advice

5. Personal data that we share

We will only share your personal data with the following third parties for the purposes of processing your application: (1) employment agencies, (2) online employment application system (e.g. Jobvite), (3) regulators and competent authorities. We will also share personal data within our group for the purposes of consulting, administration, accounting, and reporting purposes.

6. Retention of your personal data

We will retain your personal data for the duration of the recruitment process and for a maximum period of four weeks after the recruitment process has ended, or for a period of one year with your consent. If you are successful in applying for a position, your personal data will be retained for a further period, as set out within our Employee Privacy Notice.

7. Where your personal data will be held

Your personal data will be stored on servers in the United States. In accordance with Article 46 GDPR, we have concluded the Standard Contractual Clauses for the transfer of personal data from the Netherlands (MyoKardia Netherlands B.V.) to the United States (MyoKardia Inc.).

8. Your rights

In accordance with the applicable laws in the European Union, you have the right of access, the right to rectification, the right to erasure, the right to restriction of processing, the right to data portability and the right to object. Please note that most of these rights are not absolute and subject to exemptions in the law, may only apply to certain types of personal data or processing. Below we set out your rights in more detail and give personal data on how you can exercise your rights. We will respond to your request within one month, but have the right to extend this period to two months. If we extend the response period, we will let you know within one month from your request.

- **Access:** you are entitled to ask us if we are processing your personal data and, if we are, you can request access to your personal data (commonly known as a "**data subject access request**"). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it. If your request is clearly unfounded or excessive we reserve the right to charge a reasonable fee or refuse to comply in such circumstances.
- **Correction:** you are entitled to request that any incomplete or inaccurate personal data we hold about you is corrected.
- **Erasure:** you are entitled to ask us to delete or remove personal data in certain circumstances. There are certain exceptions where we may refuse a request for erasure, for example, where the personal data is required for compliance with law or in connection with claims.

- **Restriction:** you are entitled to ask us to suspend the processing of certain of your personal data about you, for example if you want us to establish its accuracy or the reason for processing it.
- **Transfer:** you may request the transfer of certain of your personal data to another party. You have the right to ask that we provide your personal data in an easily readable format to another company.
- **Objection:** where we are processing your personal data based on a legitimate interest (or those of a third party), you may object to processing on this ground. However, we may be entitled to continue processing your personal data based on our legitimate interests.

In the limited circumstances where you may have provided your consent to the collection and processing of your personal data for a specific purpose, you have the right to withdraw your consent for that specific processing at any time without affecting the lawfulness of processing based on consent before its withdrawal.

If you want to exercise any of these rights, or to withdraw your consent, please contact our DPO at dpo@myokardia.com.

9. Right to lodge a complaint

You also have a right to lodge a complaint with a supervisory authority, in particular in the Member State in the European Union where you are habitually resident, where you work or where an alleged infringement of Data Protection law has taken place. In the Netherlands you can make a complaint to the *Autoriteit Persoonsgegevens* (tel. +31 70 888 8500 or at <https://autoriteitpersoonsgegevens.nl/en>).

10. Questions or complaints

If you would like to receive additional information specified in this Recruitment Notice or have any questions how we handle your personal data or would like to make any complaints, please contact our DPO at dpo@myokardia.com.